

**NEW MEXICO STATE UNIVERSITY
BOARD OF REGENTS MEETING**

Friday, May 8, 2015

Regents Room, Educational Services

NMSU Main Campus

Las Cruces, New Mexico

9:00 am

MINUTES

Regents of New Mexico State University

Mike Cheney, Chair	Las Cruces, New Mexico
Debra Hicks, Vice Chair	Hobbs, New Mexico
Amanda López Askin, Sect. /Treas.	Las Cruces, New Mexico
Jerean Hutchinson, Member	Las Cruces, New Mexico
Kari Mitchell, Member	Las Cruces, New Mexico

Ex officio Members of the Board of Regents:

The Honorable Susana Martinez, Governor

Stuart Munson-Mcgee, Ph. D., Faculty Senate

Mr. Wesley Jackson, President ASNMSU

Officers of the University:

Garrey Carruthers, Ph. D., Chancellor & President, NMSU

Dan Howard, Ph. D, Executive Vice President & Provost, NMSU

AGENDA

9:00 AM

1. **CALL TO ORDER**- Vice Chair Debra Hicks (2 minutes)
Chairman Hicks called the meeting to order at 9:05 am.

2. **INTRODUCTIONS**
 - a. Introduction of Press, Elected Officials, and Others by NMSU Associate VP Maureen Howard (2 minutes)
 - b. Introduction of ASNMSU President Dustin Chavez and ASNMSU Vice President , by Bernadette Montoya, Ph.D., Vice President for Student Affairs and Enrollment Management (5 minutes)
Maureen Howard introduced Damien Willis from the Las Cruces Sun News.
Bernadette Montoya introduced the recently elected ASNMSU President Dustin Chavez.

2. **APPROVAL OF AGENDA**-Vice-Chair Debra Hicks (3 minutes)
The agenda was amended by Regent Kari Mitchell to move item 10b.14 off of the agenda.
Moved by Regent Jerean Hutchinson and seconded by Regent Kari Mitchell. Motion passed.

4. **PUBLIC COMMENT-** NMSU Associate VP Maureen Howard/Special Assistant to the President Ben Woods (10 minutes)

No persons signed in to provide public comment.

5. **APPROVAL OF THE MINUTES-** Vice Chair Debra Hicks (3 minutes)

Minutes of April 6, 2015

The minutes were approved as presented. Motion was made by Regent Jerean Hutchinson and seconded by Regent Amanda López Askin. Motion passed.

9:25 AM

6. **ADOPTION AND PRESENTATIONS OF RESOLUTIONS-** Vice Chair Debra Hicks (20 minutes)

- a. ASNMSU President Wes Jackson
- b. ASNMSU Vice President Jeremy Witte
- c. NMSU WAC Women's Golf Champions
- d. NMSU WAC Men's Golf Champions
- e. NMSU WAC Women's Tennis Champions
- f. NMSU WAC Men's Tennis Champions
- g. NMSU WAC Women's Softball Champions
- h. NMSU Coaches of the Year

Each resolution was read by Regents' Chief of Staff Janet Green. As the resolution was presented the individuals and team members were congratulated by the Board of Regents and photos taken. Outgoing ASNMSU President Wes Jackson introduced his family. For the final athletic resolutions presented, Athletics Compliance Director Braun Cartwright accepted on behalf of Women's Softball due to the fact they are on travel currently.

7. **REGENTS' ABOVE AND BEYOND AWARD-**NMSU President Garrey Carruthers (5 minutes)

The award was present to Yvonne Pena Flores of the Honors College. She was nominated by her Dean, Miriam Chaiken and her colleagues at the College. Yvonne was very pleased and humbled. She spoke briefly after it was presented and introduced her family who were present at the meeting.

8. **FUTURE BOARD MEETINGS-** Vice Chair Debra Hicks (2 minutes)

Tuesday, July 21, 2015, Las Cruces, New Mexico

Saturday, October 3, 2015, Albuquerque, New Mexico (Joint with UNM BOR)

Wednesday, October 21, 2015, Las Cruces, New Mexico

Wednesday, December 9, 2015, Las Cruces, New Mexico

Informational Dates

2015 Fall Semester Instruction Begins, August 19

2015 Domenici Conference, September 16-17

2015 NMSU Homecoming, October 24

2015 Fall Commencement, December 12

Chairman Hicks noted the upcoming dates of important events on the upcoming calendar.

9. **CONFIRMATION OF PRIOR EXECUTIVE SESSIONS-** Vice Chair Debra Hicks (3 minutes)

Chief of Staff for the Board of Regents Janet Green took the roll call for the last two executive sessions, April 6th 2015 and May 8th, 2015 respectively. All Regents present affirmed that the only items discussed at these sessions were limited personnel matters, pending or threatened litigation, the purchase, acquisition, or disposal of real property, and water rights in accordance with the New Mexico Open Meeting Act.

9:55 AM

10. **CONSENT CALENDAR-** Vice Chair Debra Hicks (20 minutes)

a. Policy-

1. Approval of New Policy 3.19.25, Mandatory Employee Training and Other Professional Development Opportunities: The proposed policy will assist the university in documenting and tracking compliance with the various state and federal laws or regulations which require employers to provide training to employees on a periodic basis. It will also complement the new online compliance training initiative being launched April 1, 2015, by Human Resource Services-Center for Learning and Professional Development (HRS-CLPD). The policy will apply to all personnel throughout the NMSU system.

2. Approval of Revision to Policy 2.05.30 (Ticket Sales), to eliminate the sunset clause originally included when Section D. was amended in 2012, and to permanently enact Section D. relating to student admission to athletic events: The proposed revision is required to keep Section D. of this policy in effect. That section was enacted on a quasi-trial basis, to ensure that it was going to have a positive impact on attendance. In the fall of 2009 the NCAA informed the New Mexico State University Athletic Department any student enrolled part-time or full-time could be counted towards the NCAA football attendance requirement. Based on this interpretation the athletic department requested a policy allowing any student enrolled at NMSU to attend the sporting events. Failure to meet the attendance requirement will prohibit NMSU from competing in the postseason and would impact NMSU's membership in the NCAA. The policy is set to expire on June 30, 2015 and the athletic department is requesting the policy be renewed with no future expiration date.

b. Administrative-

1: Approval of Disposition/Deletion of Property: University property being recommended for disposition/deletion.

2: Approval of Temporary Investment Report for quarter ended 3/31/2015: Approval of Temporary Investment Report for quarter ended 3/31/2015. Report reflects weighted average yield of .87% for quarter ended 3/31/2015, compared to the average one-year Treasury Bill yield of .22%.

3: Approval to transfer current Uncollectible Accounts Receivable to Reserves for Inactive Accounts for fiscal year 2014-2015: Approval to transfer current Uncollectible Accounts Receivable to Reserves for Inactive Accounts for fiscal year 2014-2015.

State law precludes the University from writing off uncollectible accounts. Accordingly, we request the accounts listed on the attached schedule be transferred to the Reserve for Inactive Accounts. The net total accounts being transferred to the Reserve for all campuses amount to \$2,068,956. The total transfers to reserve represent approximately 2.55% of the related tuition, housing and other fee income.

4: NMSU Alamogordo: Tays Center, Renewable Energy Storage: This project will provide additional outdoor storage for the Renewable Program at NMSU Alamogordo. Project includes the installation of a metal prefabricated building at an outdoor area behind the Tays Center, a metal roof canopy at the Renewable Shop, and electrical work for area lighting in support of the outdoor storage.

5: NMSU Grants: Teacher, Health Care Education, and Child Development Center: This project will provide the NMSU Grants campus a new 22,522-square-foot facility that will serve as a modern educational space for the childcare program and NMSU's certificate and degree programs in Education, Nursing, and Child Development.

6: NMSU Grants: Martinez Hall, Rooms 123 & 124 Remodel: This project will renovate the Martinez Hall rooms 123 and 124 for the Math and Writing Center programs at the NMSU Grants campus. The project will provide new finishes such as flooring, paint, ceilings, LED lighting, and technologies such as smart boards, new projectors, new furnishings for group interactions, and group study rooms.

7: NMSU Las Cruces: Zone 2800 Electrical Infrastructure: This project will upgrade/replace the NMSU electrical grid for the area in and around Zone 2800 which includes the Tennis Center. The project consists of installation of 1500 feet of concrete encased 4" conduit with grounding system, 25-kV cable, three per-cast electrical vaults with grounding, and one 25-kV switch. This is a small part of the Site Electrical Master Plan for the Las Cruces Campus.

8: Approval of Final Budget Adjustment Requests (BAR) for Fiscal Year 2014-2015: In order for the university to adhere to rules of the New Mexico Higher Education Department (HED) and meet State statutes, it is necessary for us to insure that our budgetary levels of expenditures equal or exceed the anticipated expenditures for the fiscal year. The attached BARs are for each NMSU campus unrestricted and restricted fund and are for the purpose of budgeting for changes in revenues and the offsetting changes to expenses and transfers since the prior BARs were submitted in December 2014.

9: Women's swim team locker room: This project will provide the Women's Swim Team with a locker room located between the James B. Delamater Activity Center and the Natatorium. The locker room will include showers, restrooms, and offices for

coaches as well as a lounge for students.

10. Confirm Approval of Candidates for Degrees: I request that the Regents of New Mexico State University confer upon the named candidates the degrees listed in the Spring 2015 Commencement Program, the 123rd Commencement for the institution. This conferral is contingent upon the students satisfactorily completing the courses in which they are enrolled and meeting the requirements of the appropriate catalog. It is further contingent upon the assumption that the content of the thesis submitted by each student required to do so is original unless otherwise represented in the document.

11. Confirm Approval of the Conferral of an Honorary Degree, Associate of Education, Honoris Causa, to Jo Galván Nash by NMSU's Dona Ana Community College. (Information provided in binder).

12. Confirm Approval of the Naming of Sisbarro Community Park: In December 2014, Pat and Lou Sisbarro committed two transformational NMSU gifts. They established the Pat and Lou Sisbarro Current Use Fund. The gift will be used to support excellence at NMSU and will allow the university to fund critical projects in a timely manner during the next five years. They also committed a substantial legacy gift that will have an extraordinary and lasting impact on NMSU.

13. Confirm Approval of the Naming of the Colonel Albert Fountain Room in Corbett Center: Colonel Albert Fountain was a true renaissance man who assisted with the formation of the New Mexico College of Agriculture and Mechanic Arts, what is now New Mexico State University. For historical purposes he is considered one of the original founders of our institution. To date there has not been an official campus naming or recognition of Colonel Fountain and/or his contribution as a founder. The descendants and local family members of Colonel Fountain have been major supporters of NMSU and integrally involved in many important initiatives for the university.

14. Faculty Senate Proposition No. 21-14/15: Proposition to Change the Undergraduate Catalog and Other Documents to Reduce the Minimum Number of required Credits for a bachelor's Degree from 128 to 120.

15. Faculty Senate Proposition No. 22-14/15: Proposition to Revise Policy 6.92 on registration changes after the standard administrative deadline or retroactive registration changes.

16. Faculty Senate Proposition No. 23-14/15: Proposition to modify section 6.70 Grade Reports of the policy manual to require that students in 100 level and 200 level courses be notified of their early performance grades 6 weeks into each semester reflecting their work up through the sixth Friday in the semester

17. Faculty Senate Proposition No. 25-14/15: Proposition to restructure academic programs and units at NMSU's Dona Ana Community College

Agenda item 10 b. 3 was moved to Action Item 11.d. The motion was made by Regent Amanda López Askin and seconded by Regent Jerean Hutchinson. Motion passed. Regent Kari Mitchell asked for quarterly reports. Regent Mitchell and Regent Hutchinson concur and Regent López Askin asked for a systemic approach. Chairman Hicks added that there ideas out there in working on this issue.

10:15 AM

11. ACTION ITEMS- Vice Chair Debra Hicks (35 minutes)

- a. Approval of Operating Budgets for Fiscal Year 2015-2016:
Approval of the expenditure levels for the proposed operating budgets for all campuses is required for submission to the New Mexico Higher Education Department (HED).Senior Vice President Angela Throneberry, Administration and Finance (15 minutes)

Regents' Budget Committee (RBC) Chairman Adolpho Telles weighed in on the discussion prior to the budget vote. He noted that the RBC will spend more time going over the budget in an annual process. The RBC will be working with HED on the deadlines required for submission to the state.

Regent Kari Mitchell moved and Regent Jerean Hutchinson seconded the approval of the NMSU budget, Motion passed.

- b. Approval of NMSU Capital Outlay 5 Year Plan. The Capital Outlay Plan is updated each year and submitted to the Higher Education Department (HED) prior to June 1st in order to be included in the request by the NMSU System and HED to the legislature in the subsequent session. It is first presented to the NMSU Board of Regents for their review and approval. AVP Glen Haubold, NMSU Facilities and Services.(15 minutes)

Regent Mitchell asked about the approval of the 5 year Capital Outlay Plan. She noted that last year there had been a request for a “system” plan. She stated that it feels like “we are not connecting the dots”. She asked, “What is the impact of online learning? Are we aligning with our student-centric approach? What is our right size? She stated she was not comfortable approving the plan.

Glen Haubold, Associate Vice president for Facilities and Services stated that they are listening to Regent Mitchell and that the information on the reduction would be part of the strategic plan discussion in July. This does not align with the state and HED process. President Carruthers discussed the use of the Ad-Astra system and stated he and the Provost are looking at the efficiencies of when classes are scheduled.

Chairman Hicks asked about how the project process fits with the Vision 2020 plan. It was explained that the requests come from the Deans, they are cleared through the NMSU Architect who checks it against the strategic plan.

NMSU Architect Greg Walke explained that there is a Master Plan that was approved in 2006 and updated in 2013. Regent Mitchell pointed out that since last year's discussion she hasn't seen program changes considered in the planning, for example the Guaranteed Pathways.

Glen Haubold stated that Williams's hall is not a surprise, that in using Ad-Astra, they have to get the systems in place. He can come back with times and an action plan. Greg Walke noted that this is simply a plan and it would be covered through NMSU's request to the Legislature. The deadline for submittal to the state is the end of May each year, hearing are held in August.

Greg Walke explained that for HED the number of on-campus hours versus online hours are reported. Glen Haubold stated, "We have been asked to plan better. He explained the safety concerns and constraints about William's Hall and said these exceeded the available budget.

Regent Jerean Hutchinson moved and Regent Amanda López Askin seconded to approve the Capital Outlay Plan. Motion passed on a 3 to 1 vote.

c. Approval of Policy 2.25: Emergency Preparedness and Response (5 minutes)

Regent Mitchell moved and Regent Hutchinson seconded approval. Motion passed.

The amended agenda item, Uncollected Accounts Receivable was moved to the Action Item section of the agenda. Regent López Askin asked about how we are engaging with students who owe these debts. Executive Vice President Angela Throneberry explained the debt collection process. She said that NMSU works in-house on the debt collection and that much of it stems from freshmen who have left school. Regent López Askin wanted to know who was phoning the students. It was explained that many of the calls are made from Student Success. Students are hires and there are thousands of accounts.

Regent Kari Mitchell pointed out that we (NMSU) just raised tuition and we are writing off the same amount of that increase. Both Regent Mitchell and EVP Throneberry agreed that they want to reduce the amount of this bad debt. Solutions discussed include not releasing early disbursement of financial aid, and queried why do we disenroll students who owe \$1000? The collection process takes 7.5 years and NMSU works with five external agencies on aging debt.

Provost Howard asked Associate Vice President Bernadette Montoya of NMSU's Student Success to describe the "Red to Green money Management" program aimed at assisting students with financial management. All financial aid is delivered through the NMSU main campus including that of the 2year community colleges.

Regent López Askin pointed out that she has a passion for these students. She noted that financial stress adds to academic stress. NCUBO cited that we are higher than average in the

amount of debt we carry compared to other universities. Regent Hutchinson pointed out that 28% of the uncollectable are between 5K and 15K. Did these students get degrees? Regent López Askin asked about efforts to bring these students back into the fold.

10:50 AM

12. NEW MEXICO STATE UNIVERSITY CHANCELLOR & PRESIDENT'S REPORT, Chancellor Garrey Carruthers (20 minutes)

Chancellor Carruthers reported he has extended the probationary period of that category of NMSU employee until the impending staffing study is complete. Policy changes will be coming July focused on the Family Medical leave Act (FMLA).

The Chancellor presented a recent report showing that NMSU graduates fair very well at mid-career, ranking NMSU 89th out of over 300 universities.

The discussion focused on the budget reduction process. Chancellor Carruthers reviewed the process with the Deans participation. Regent Hutchinson noted this is a great opportunity to be “student centric” and applauds those who take the opportunity.

11:10 AM

13. INFORMATIONAL PRESENTATIONS- Vice Chair Debra Hicks

NMSU Executive Vice President & Provost, Dan Howard, Ph.D. (20 minutes)

Provost Howard noted that the Regents have his presentation on Student Navigators. He did not present the PowerPoint presentation but asked the Regents to bring him questions about the program.

14. RECURRING REPORTS – Vice Chair Debra Hicks

a. Audit Committee Update-Dr. Jim Bullock, Chair (5 minutes)

No report.

b. Budget Committee Update-Chairman Adolpho Telles (5 minutes)

Committee report stands as given by Chairman Telles earlier in the meeting.

c. Report from the Chair, Faculty Senate, Dr. Stuart Munson-Mcgee (5 minutes)

Faculty Senate Chair Stuart-Munson Mcgee reported on the percentage of community college representatives in the Faculty Senate, a project they have been addressing. They have reviewed 2 post master's certificates in nursing, and 27 propositions. Chairman Munson-Mcgee visited all NMSU community college campuses this year. The newly elected vice-chair is Dr. Gary Rayson.

d. Report from the President, Associated Students of NMSU, Mr. Wesley

Jackson (5 minutes)

ASNMSU President Wesley Jackson described his accomplishments as President:

He worked on ParaTransit

Corbett Center being open 24/7

Initiative to keep student fees flat

Helped identify the approach to pay the 5% gap in Lottery scholarships

Raised 20K for a scholarship

Initiated naming of NMSU Center for the Arts for ASNMSU and their contributions

Worked with elementary students through ASNMSU Readership-encouraging these students to come to NMSU or to college period.

He thanked his family, former regent and mentor Chris Dulany, Regent Mitchell, President Carruthers, Provost Howard, and Dr. Janet Green for their help during his tenure as president.

- e. Report from the Chair, NMSU Employee Council, Mr. Greg Block

(5 minutes)

Employee Council Chair Greg Block stated that the council is starting on a strategic plan. He congratulated all those who worked on the Founders' Day Picnic which was deemed a success. He stated that the budget forum was great. He thought that the interface between the administration and the employee council had been met with open doors. He noted that Office of Government relations Associate VP Ricardo Rel would do a recap of the Legislature 2015.

12:00 PM

- 15. ADJOURNMENT**-Vice Chair Debra Hicks

Meeting was adjourned by Chairman Hicks at 12:20pm.