

**NEW MEXICO STATE UNIVERSITY
BOARD OF REGENTS MEETING**

Wednesday, March 16, 2016

Regents Room, Educational Services

NMSU Main Campus

Las Cruces, New Mexico

3:00 pm

MINUTES

Regents of New Mexico State University

Mike Cheney, Chair	Las Cruces, New Mexico
Debra Hicks, Vice Chair	Hobbs, New Mexico
Amanda López Askin, Sect./Treas.	Las Cruces, New Mexico
Jerean Hutchinson, Member	Las Cruces, New Mexico
Kari Mitchell, Member	Las Cruces, New Mexico

Ex officio Members of the Board of Regents:

The Honorable Susana Martinez, Governor

Stuart Munson-Mcgee, Ph. D., Faculty Senate

Mr. Dustin Chavez, President ASNMSU

Mr. Bill Harty, Chair, NMSU Employee
Council

Officers of the University:

Garrey Carruthers, Ph. D., Chancellor & President, NMSU

Dan Howard, Ph. D, Executive Vice President & Provost, NMSU

AGENDA

3:00 PM

1. **CALL TO ORDER**- Chairman Mike Cheney (2 minutes)
Chairman Cheney asked for a moment of silence in memory of Lori Paulson, a longtime Aggie supporter and Honorary Captain of the NMSU Football Team who passed away earlier in the day. Meeting was called to order at 3pm.
2. **INTRODUCTIONS**
 - a. Introduction of Press, Elected Officials, and Others by NMSU Associate VP Maureen Howard (2 minutes) **Damien Willis of the Las Cruces Sun news was introduced.**
 - b. Introduction of Interim Dean of Arts and Sciences, Dr. Enrico Pontelli (4 minutes)
Provost Dan Howard introduced the new Interim Dean of the College of Arts and Sciences, Dr. Enrico Pontelli.

2. **APPROVAL OF AGENDA**-Chairman Mike Cheney (2 minutes)
Chairman Cheney called for a motion to approve the agenda but to strike item 9.b.5. Motion was made by Regent Debra Hicks and seconded by Regent Kari Mitchell. Motion passed for the amended agenda.

4. **PUBLIC COMMENT**- NMSU Associate VP Maureen Howard/Special Assistant to the (10 minutes)

No persons signed in to make public comment.

5. **APPROVAL OF THE MINUTES**-Chairman Mike Cheney (5 minutes)

Minutes of December 11, 2015

Minutes of December 16, 2015

Minutes of January 27, 2016

The minutes of prior meetings were voted on in a single motion made by Regent Kari Mitchell. The motion was seconded by Regent Jerean Hutchinson. Motion passed.

3:25 PM

6. **ADOPTION AND PRESENTATIONS OF RESOLUTIONS**- Chairman Mike Cheney

Adoption of the Board of Regents' 2016/2107 Annual Notice Resolution, 2016-01 Liz Ellis, General Counsel (5 minutes).

Regent Debra Hicks moved the approval of the annual Open meetings Act Resolution. It was seconded by Regent Amanda López Askin. Motion passed.

Adoption of the Resolution supporting the waiving of non-resident tuition for students from Mexico in accordance with New Mexico's Statute 21-22g-3.(5 minutes)
Chancellor Carruthers explained the genesis of the idea for the program with Mexico, working through our Office of Governmental Relations and New Mexico State Senator John Arthur Smith. NMSU requested permission from Secretary Barbara Damron of the Higher education department which is required. The adoption of this resolution was moved by Regent Kari Mitchell and seconded by Regent Jerean Hutchinson. Regent Kari Mitchell suggested that we shouldn't give a way tuition that we don't have to referencing the affordability of the program. Motion passed.

7. **REGENTS' ABOVE AND BEYOND AWARD**-NMSU President Garrey Carruthers (5 minutes)

Longtime NMSU employee Tina Patton was honored with this award. She is commended for "going the extra mile" to make sure that signage is appropriate and timely at NMSU. She was especially lauded for her work "under the gun" for an event honoring NMSU supporter Lori Paulson. The photograph of Lori Paulson was shown on the screen above the Regents' dais during the presentation.

8. **RECURRING REPORTS** – Chairman Mike Cheney (40 minutes)

- a. Audit Committee Update-SVP Angela Throneberry (5 minutes)

SVP Throneberry reported that the audit committee had received the annual

audit plan and that Committee Chair, Brad Beasley will meet with the Chancellor to discuss it. The Audit Committee had contracted with Moss Adams to a review of the functions of the NMSU Office of Audit Services. The proposed strategies for reorganization within that office will be discussed in the meeting.

- b. ADI/Real Estate Report-Mr. Scott Eschenbrenner, President, Aggie Development Incorporated, Mike Cheney, Chairman, and Real Estate Committee (10 minutes)

Chairman Cheney referenced the written Real Estate Briefing prepared and in the binder.

- c. Budget Committee Update-Chairman Adolpho Telles (5 minutes)

Regents' Budget Committee member Kari Mitchell gave the report. She stated that the administration had presented a proposal for Sources and Uses in the meeting. Each Community College within the NMSU System had presented their tuition changes. The NMSU Town hall was noted where over 800 people listened to Chancellor Carruthers describe the impending financial climate for NMSU.

- d. Student Success Committee, Co-Chairs Regent Kari Mitchell and Regent Jerean Hutchinson (5 minutes)

The Student Success Committee met on Monday, March 14th to form subcommittees in the areas of "Graduate on Time, Get a Job and Give Back". The process on how the subcommittees will progress was noted. Updates were given by NMSU Provost Dan Howard on the Meta Majors, Credit Hour Degree minimum of 120 hours, and the statewide task force on General Education requirements. Chancellor Carruthers gave an update at the meeting about the MOU and use of a database from New Mexico Workforce Solutions.

- e. Report from the Chair, Faculty Senate, Dr. Stuart Munson-Mcgee (5 minutes)

Faculty Senate Chair Stuart Munson McGee gave the "executive summary" of the work of the faculty Senate describing it as being the "bi=polar method". They are going to emulate the BOR and have taken on a consent calendar approach to fast track some items. They are looking at 128-120 concerning credit hours for degrees, Meta majors, and the General education task Force. The Promotion and Tenure process is being reviewed in an effort to clear up expectations of candidates.

- f. Report from the President, Associated Students of NMSU, Mr. Dustin Chavez (5 minutes)

- g. Report from the Chair, NMSU Employee Council, Mr. Bill Harty (5 minutes)

ASNMSU President Dustin Chavez stated that they have gotten involved in local politics, they want 19 to 24 year olds to vote. He and the Government Affairs Director, Bryce went to Washington, DC to meet with the New Mexico Delegation. They were able to secure \$260,000 for the crosswalk at Hagarty and University. They will be having a Supreme Court series here with the Attorney General.

- g. Report from the Chair, NMSU Employee Council, Mr. Bill Harty (5 minutes)

New Employee Council Chair, Bill Harty said they have had active communication with the administration on policy issues. They have events coming up, a forum on “Transforming NMSU into a 21st Century University” on March 21st. They will hold a forum on Health Insurance benefits on March 27th. NMSU Founder’s Day will be celebrated on April 15th, commemorating 100 years of ROTC on the campus. They will be presenting the “A “Mountain Award to an outstanding staff member.

4:15 PM

9. CONSENT AGENDA (15 minutes)

Policy

1. Policy- Revision to Policy 6.82 (Majors and Minors).
2. New Policy 9.00 (Real Estate, Capital Improvements and Other Physical Resources).

Regent Kari Mitchell asked about the “shortness” of a 10 year lease as referenced in the new real estate policy. Would an independent source be used to determine the value of the land? Chancellor Carruthers stated that it would be appraised to determine the value.

b. Administrative-

1. Approval of Disposition/Deletion of Property. University property being recommended for disposition/deletion.
2. Approval of Temporary Investment Report for quarter ended 6/30/2015. The report reflects a weighted average yield of .89% for the quarter ended 6/30/2015, compared to the average one-year Treasury Bill yield of .5%.
3. Approval of NMSU-Las Cruces: Pat and Lou Sisbarro Community Park Improvements
4. Approval of NMSU-Las Cruces FY 16 Parking Lot Repairs and Renovations.

5. Approval of Honorary Degree Candidate-Chancellor Garrey
6. Proposition 11-15/16. Proposal for a Master of Engineering Graduate Degree to be offered by departments in the College of Engineering.

A question was posed about the type of delivery of the M.S. in Engineering and what type of students would it serve. Interim Dean Stochja responded it would be a hybrid delivery with some classes being online.

A motion was made by Regent Debra Hicks to approve the consent agenda. The motion was seconded by Regent Kari Mitchell. Motion passed.

4:30 PM

10. ACTION ITEMS (20 minutes)

1. Approval of the Financial Report for Fiscal Year Ended June 30, 2015.

(Senior Vice President Angela Throneberry and John Kennedy, Partner KPMG, LLC

John Kennedy presented the Annual Audit report on behalf of KPMG, the contracted firm. There were no audit findings for NMSU in FY14-FY15. The educational Retirement Board (ERB) Pension Fund is underfunded so NMSU will have to book a related liability. After UNM did their ERB action, their bond rating was unaffected. Regent Hicks asked who the governing board of ERB is.

A motion was made by Regent Jerean Hutchinson and seconded by Regent Amanda López Askin to approve the Financial Report. Motion passed.

2. Proposed Revision to Policy 1.05.10 to formalize the Employee Council chair as an ex officio, nonvoting member of the Board.

General Counsel Liz Ellis explained the need to formalize the ex-officio status of the Employee Council Chair as a member of the Board of Regents. This has been in practice for some time. The motion passed.

3. Revision to Policy 1.05.20 to formalize a Regents' Committee to be known as the Regents Student Success Committee; Discussion and finalization of the SSC Charter.

General Counsel Liz Ellis explained the policy revision to add the recently formed Student Success Committee (SSC) to the "chartered" Regents' Committees listed in the NMSU Policy Manual. A draft charter is being considered by the SSC.

4:50

4. Revision to Policy 6.82 (Majors and Minors). (Liz Ellis, General Counsel).

General Counsel Liz Ellis explained the substance of Policy 6.82 which does not have the accompanying rules and procedures that would go in the Administrative Rules and Procedures (ARP) as opposed to the Regents Policy manual. The policy will define the process for who approves majors, minors, etc. All new degrees must be approved by the Board of Regents. Regent Kari Mitchell made a motion to decline to approve until the Credit Hour issues of 128 to 120 is approved and vetted through the Student Success Committee. The motion was seconded by Regent Jerean Hutchinson. Motion passed.

11. INFORMATION ITEMS-

As newly required by revised Rule 1.10, the BOR will begin receiving reports summarizing revisions made to the administrative rules and procedures (ARP). Liz Ellis, General Counsel. (5 minutes)

12. NEW MEXICO STATE UNIVERSITY CHANCELLOR & PRESIDENT'S REPORT, Chancellor Garrey Carruthers (15 minutes)

Chancellor Carruthers reported on the five teams working on organizational structure of NMSU. The teams are:

- Team 1- Organization and Span of Control
- Team 2-Support Staff Coverage Ratios
- Team 3-IT Service Delivery
- Team 4-Finance Service Delivery
- Team 5-Purchasing Vendors and Authority

Regent Cheney asked what the financial impact projections were for the teams. The Chancellor responded that some of the teams will have them at year's end, but the first area to see positive impacts would be in the area of purchasing.

Regent Hutchinson asked who the Educational Advisory Board is. Can we identify who we should bench against?

Regent Kari Mitchell asked why there are no Deans on the Teams. The Chancellor explained that they will review the self-study. He believes they will be very involved in the ICT, Staff Support, and Financial Teams' outcomes.

Regent Kari Mitchell asked why Facilities and Services were not in the study. They are under Finance and Administration. Human Resource Services is in

the Provost's Office. Chancellor Carruthers mentioned that the Office of Institutional Equity may move to the General Counsel's Office. Regent Mitchell stated that she appreciated the work, legacy and leadership provided by the Chancellor.

13. NEW MEXICO STATE UNIVERSITY PROVOST & EXECUTIVE VICE PRESIDENT'S REPORT, Provost Dan Howard (15 minutes)

Provost Howard presented on the 128 to 120 credit hour issue, Meta majors, and the General Education Task Force. Chairman Cheney congratulated the university on moving toward many of the Complete College America practices. Regent Jerean Hutchinson asked the Provost about the projected timeline for the General Education Task Force to finish its work. He indicated it was November 2016.

Regent Hutchinson asked if soft skills would be covered in the General Education courses. She also asked if the meta majors would be online or an app. Provost Howard replied that it is already up on the website. He stated that the meta majors are popular and help transition students into degrees, e.g. food science.

Regent Debra Hicks asked if degree programs and majors (terminology) are used interchangeably. The answer is yes. Regent Kari Mitchell wanted to echo Regent Mike Cheney's comments about Complete College America. The Regents' Student Success Committee was doing virtual cartwheels about the great alignment of General Education identified skills and needed workplace skills. She stated NMSU is setting the bar for higher education in New Mexico.

In discussing the 128 to 120 credit hour issue, Provost Howard indicated that the College of engineering is very protective of their degree plans, they are cognizant of ABET accreditation and they are reviewing moving from 131 required degree credits to 120. Provost Howard explained that NMSU has a 6 credit requirement above New Mexico General Education requirements of 35 hours, called Viewing a Wider World. Regent Kari Mitchell asked, "What is the end game?" Provost Howard replied that we will move to not less than 30 credits of General Education requirements.

Regent Debra Hicks asked if the Faculty Senate would review the output from the statewide General Education Task Force. Faculty Senate Chair, Stuart Munson McGee responded that he couldn't predict that but he thought they would review Viewing a Wider World again. He said they are focused on designing a purposeful curriculum.

5:25 PM

- 14. CONFIRMATION OF PRIOR EXECUTIVE SESSIONS** Chairman Mike Cheney
(5 minutes)

Chief of Staff for the Board of Regents, Janet Green read the roll call for the members who had attended the last executive session held on December 12, 2015. All attested that they only discussed matters allowable by the Open Meetings Act.

- 15. ELECTION OF OFFICERS-** Chairman Mike Cheney (5 minutes)

Chairman Mike Cheney opened the Election of Officers with commentary that he has chaired the Board of Regents for 4 years. He believes in succession planning so he is modeling that behavior. A motion was made by Regent Kari Mitchell and seconded by Regent Jerean Hutchinson that the Chair be Regent Debra Hicks. Motion passed. Regent Debra Hicks made a motion that was seconded by Regent Kari Mitchell that Regent Mike Cheney be elected Vice Chair. Motion passed. Regent Debra Hicks made a motion and Regent Kari Mitchell seconded the motion that Regent Jerean Hutchinson be elected Secretary/Treasurer. Motion passed.

Chairman Mike Cheney passed the gavel to incoming Chair Debra Hicks.

5:30PM

- 16. ADJOURNMENT**-Chairman Mike Cheney

Chairman Mike Cheney adjourned the meeting at approximately 5:15pm.