

**NEW MEXICO STATE UNIVERSITY
BOARD OF REGENTS MEETING**

December 11, 2015

NMSU Main Campus

Las Cruces, New Mexico

MINUTES

Regents of New Mexico State University

Mike Cheney, Chair	Las Cruces, New Mexico
Debra Hicks, Vice Chair	Hobbs, New Mexico
Amanda López Askin, Secretary/Treasurer	Las Cruces, New Mexico Las Cruces, New Mexico
Kari Mitchell, Member	Las Cruces, New Mexico
Jerean C. Hutchinson, Member	Las Cruces, New Mexico

Ex officio Members of the Board of Regents:

The Honorable Susana Martinez, Governor
Stuart Munson Mcgee, Ph. D., Faculty Senate
Mr. Dustin Chavez, President ASNMSU
Mr. Greg Block, Chair, NMSU Employee
Council

Officers of the University:

Garrey Carruthers, Ph. D., President, NMSU
Dan Howard, Ph. D, Executive Vice President & Provost, NMSU

AGENDA

1:30 pm

- CALL TO ORDER**-Chairman Mike Cheney (1 minute)
Chairman Mike Cheney called the meeting to order at 1:31 pm. Regent Debra Hicks, Regent Jerean Hutchinson, Regent Kari Mitchell, Regent López Askin were all present.

Also present were ex-officio members Chancellor Garrey Carruthers, Provost Dan Howard, Faculty Senate Chair Stuart Munson-McGee, ASNMSU President Dustin Chavez, NMSU Employee Council Chair Greg Block.

- INTRODUCTIONS**

- Introduction of Press, Elected Officials, and Others by NMSU Associate VP Maureen Howard (3 minutes)

Associate Vice President Maureen Howard introduced Damien Willis from the Las Cruces Sun News.

- b. Introduction of Dr. Andrea Tawney, Interim Vice President for Advancement and President of the University Foundation. (2 minutes)

Chancellor Garrey Carruthers introduced Dr. Andrea Tawney who has been promoted as the Vice President for Advancement and President of the NMSU Foundation.

2. **APPROVAL OF AGENDA**-Chairman Mike Cheney (1 minute)

Chairman Cheney called for approval of the agenda. Motion passed.

3. **PUBLIC COMMENT**- NMSU Associate VP Maureen Howard (10 minutes)

No persons signed up to make public comments.

5. **APPROVAL OF THE MINUTES**-Chairman Mike Cheney (5 minutes)

Minutes of October 21, 2015

Chairman Cheney called for approval of the minutes. The minutes were approved as presented. Motion passed.

6. **REGENT'S ABOVE AND BEYOND AWARD**-President Garrey Carruthers (5 minutes)

The NMSU Office of Advancement was honored with the NMSU Above and Beyond Award for their phenomenal work on "Giving Tuesday". The preliminary amount of funds raised was \$4.5 million dollars. All donations made on or dedicated to pledges December 1st, 2015 were matched one to one. The team was congratulated for their success and energetic leadership in developing numerous new first-time donors to NMSU.

7. **CONFIRMATION OF PRIOR EXECUTIVE SESSIONS**-Chairman Mike Cheney (3minutes)

Chief of Staff to the Board of Regents Janet Green announced that no executive sessions had been held prior to this meeting. The next executive session is scheduled on December 12th, 2015.

2:00 pm

8. **RECURRING REGENTS' COMMITTEE AND EX-OFFICIO REPORTS**

- a. Audit Committee Update-Mr. Brad Beasley, Chair (5 minutes)

Brad Beasley reported that the Regents Audit Committee met on November

5th. The contract audit firm presented its report at that meeting. A review of the Office of Audit services is currently under way. The committee discussed the Annual Audit Work Plan and Risk Assessment at the meeting.

b. Real Estate Committee Update-Mike Cheney, Chair (5 minutes)

Chairman Cheney reported that the Real Estate Committee is looking at next steps after receiving the report on the housing market study. NMSU may propose an RFP for building additional housing to meet future demand.

c. Budget Committee Update-SVP Angela Throneberry (5 minutes)

Senior Vice President Angela Throneberry reported that the Regents' Budget Committee met on November 9th. New Mexico Department of Agriculture (NMDA) presented at that meeting discussing budget challenges. D'Anne Stuart and Ermelinda Quintela of NMSU's Auxiliary services also presented budget challenges.

Regent Mitchell commented that during the meeting there was discussion with the NMDA about risk management. Questions will be posed to NMSU Legal Counsel Liz Ellis for clarity.

d. Student Success Committee Report-Co-Chairs Regent Kari Mitchell and Regent Jerean Hutchinson (5 minutes)

Regent Kari Mitchell reported that the regents' Student Success Committee has met twice this fall. She thanked Damien Willis of the Sun News for the article he wrote about the committee's plans. As described by Regent Mitchell, this is a diagnostic phase of assessment to become "student-centric."

The focus is for students to "Graduate on time, get a job, and give back." She said employability is the ultimate goal of education. She discussed narrowing strategies and the implementation of best practices.

e. Report from the Chair, Faculty Senate, Dr. Stuart Munson-McGee (5 minutes)

Faculty Senate Chair Stuart Munson McGee reported on the last proposition for the Senate, an M.S. in Engineering. They have covered four name changes, and the following propositions on policy:

Regulation for transcribed academic accomplishments

Promotion and Tenure Criteria and Guidelines

Consideration of reducing Viewing a Wider World (VWW) courses

(Voted down 2/3 to 1/3)

How the Senate functions

Memorial about 10 minute gap between classes (is it enough time)

- f. Report from the President, Associated Students of NMSU, Mr. Dustin Chavez (5 minutes)

ASNMSU President Chavez addressed the solvency and stability of the New Mexico Lottery Success Scholarship as their focus for the upcoming legislative session. They want to propose a “gap” year so students would still be eligible if they took one year between high school graduation and college entry. They believe some students would be better prepared and less likely to “forfeit” the scholarship award. In the solvency discussion, they are also in favor of “back-loading the award so that it covers tuition as they get closer to graduation as opposed to the freshman and sophomore year.

Other issues include:

- the need to upgrade bathrooms and locker rooms at the activity center.
- Light to improve the crosswalk at University and Hagerty
- will do a joint presentation at UNM Joint BOR Meeting
- looking at diversity training
- surveying students about Viewing a Wider World (VWW) course requirements

Chairman Cheney commented that he was impressed with the quality of work of the student body leadership.

- g. Report from the Chair, NMSU Employee Council, Mr. Greg Block (5 minutes)

Chairman Greg Block discussed the four Open Forum’s they have scheduled. The topics are Sustainability, Health Insurance, Update on 21st Century University, and the NMSU Budget. They are working on the upcoming Founder’s Day.

Greg Block said an early goodbye to the BOR as he will be replaced by Bill Harty before the next meeting unless we have a special meeting.

Chairman Cheney commented that the Employee Council has been valued and to please share with the staff that we need them to be a “caring community”. We appreciate them.

2:35 pm

9. **CONSENT CALENDAR**-Chancellor Garrey Carruthers (20 minutes)

- a. Policy

1. Repeal from the Regents Policy Manual those Procedures and

Operational Rules listed in Attachment 1, which material remains in full force and effect within the recently authorized Administrative Rules and Procedures (ARP) of NMSU. (General Counsel Liz Ellis)

2. Adoption of Regents Policy 4.00, Human Resources
(General Counsel Liz Ellis)

The proposed policy is a general statement of policy together with a grant of authority providing direction to Human Resource Services (HRS) and reserving certain authority to the Board of Regents, consistent with the Board's action on October 21, 2015, which amended Policy 1.10 to authorize the transition to a distinct type of policy system.

3. Approval of the Proposed Revisions to Policy 4.30.10
Hiring Definitions (Dr. Andrew Pena)

b. Administrative

1. Approval of Disposition/Deletion of Property.

University property being recommended for disposition/deletion.

2. Approval of Temporary Investment Report for quarter ended 9/30/2015.

The report reflects a weighted average yield of .80% for the quarter ended 9/30/2015, compared to the average one-year Treasury Bill yield of .35%.

3. Approval of Budget Adjustment Requests (BAR) for Fiscal Year 2015-2016.

In order for the university to adhere to rules of the New Mexico Higher Education Department (HED) and meet State statutes, it is necessary for us to insure that our budgetary levels of expenditures equal or exceed the anticipated expenditures for the fiscal year. The attached BARs are for each NMSU campus unrestricted fund, and are for the purpose of adjusting the beginning fund balances which were estimated for the 2015-2016 Operating Budget submitted in May of last fiscal year, to equal the actual ending fund balances resulting from closing the books for FY2015 and to adjust revenue, expenditures and/or transfers, as applicable, for various programs for which information has changed or was unavailable at the time of the original budget preparation as detailed on the attached forms.

4. NMSU Las Cruces - Rentfrow Hall Renovation.

Budget increase of \$650,000 for the Rentfrow Hall Renovation project to provide additional funding necessary to complete the renovation project.

5. NMSU Las Cruces - Myrna's Children's Village Early Head Start Classroom Addition.

Renovate two adjoining apartments (C13 and C15) in Myrna's Children's Village, lying south of the existing Early Head Start classrooms, into three additional classrooms and a small reception area. The new classrooms will give the ability to increase enrollment by 24 children and provide employment for an additional seven staff members including students enrolled in the College of Education

6. Confirm Approval of Candidates for Degrees (Chancellor Garrey Carruthers)

Commencement This conferral is the courses in of the appropriate that the content of original unless	I request that the Regents of New Mexico State University confer upon the named candidates the degrees listed in the Fall 2015 Program, the 124 nd Commencement for the institution. Program, the 124 nd Commencement for the institution. contingent upon the students satisfactorily completing which they are enrolled and meeting the requirements catalog. It is further contingent upon the assumption the thesis submitted by each student required to do so is otherwise represented in the document.
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7. Monagle Residence Building Demolition

Approval of the demolition of the existing three-story residence hall located near Corbett Center that has been unoccupied for 2.5 years

8. Approve the CEP Department's request to change the concentration in Counseling to a Major and titled Clinical Mental Health Counseling.

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) is concerned that the degree title does not reflect the specialty area and is requiring the program to change the name to Clinical Mental Health Counseling. The name change will now meet the CACREP standard; all programs are required to meet all standards in order to receive or retain accreditation

9. Approval for a new undergraduate major in Educational Leadership under the Bachelor's of Science in Education degree.

Regent Mitchell asked, “What is the employment from an Educational Leadership degree?”

Regent Cheney called for approval of the Consent Calendar. Motion was made by Regent Hicks and seconded by Regent López Askin. Motion passed.

2:55 pm

10. ACTION ITEMS-Chairman Mike Cheney (20 minutes)

- a.** **1.** Proposal to waive Policy 5.96 with respect to requirement of a formal search allowing external applicants and permitting the Chancellor to appoint a permanent President of NMSU Alamogordo.(Chancellor Garrey Carruthers)

Chancellor Carruthers discussed the failed search at NMSU-Alamogordo which was chaired by Deputy Provost Fant. Dr. Ken Van Winkle was appointed as the Interim President. The Chancellor assembled faculty and community leaders to seek input on Dr. Van Winkle’s leadership. The faculty was polled with 56 being in full support of Dr. Van Winkle, 4 not supportive.

Chairman Cheney called for a motion to approve. The motion was made by Regent Hutchinson and seconded by Regent Mitchell. Motion passed unanimously.

- 2.** Resolution on Freshmen Living on Campus (Chancellor Garrey Carruthers) (5 minutes)

Chancellor Carruthers read the resolution on first-time freshman living on campus as a requirement. Chairman Mike Cheney stated it has been discussed in the Regent’s Real Estate Committee and a plan addressing the exceptions that will developed for the ensuing policy.

Regent López Askin asked what the exceptions are. She stated her concern about the exceptions and asked that the details be presented to BOR for approval. Chancellor Carruthers responded we are looking at best practices and that is our plan. Regent Mitchell asked if we are developing a “market” for the private sector. Chairman Cheney noted that we are proposing this to have higher student retention. ASNMSU President Dustin Chavez asked if this policy would be detrimental to enrollment.

Motion to approve the resolution was made by Regent Mitchell and seconded by Regent Hutchinson. Motion passed.

- 3.** Naming of the Women’s swimming and diving locker room as the Wanda Glass Family Swimming and Diving Locker Room (Andrea Tawney, Interim Vice President for Advancement and President of the NMSU Foundation). (2 minutes)

Vice President for Advancement Andrea Tawney presented the naming of the Women's Swim Team Locker Room for Wanda Glass. The amount of the gift was unstated but it will assist in our improvements of facilities covered by Title IX.

Motion to approve was made by Regent Hicks and seconded by Regent Hutchinson. Motion passed.

3:15 pm

11. RECURRING REPORTS –Chairman Mike Cheney

a. NEW MEXICO STATE UNIVERSITY CHANCELLOR & PRESIDENT'S REPORT-President Garrey Carruthers (15 minutes)

Chancellor Carruthers spoke to the issue of the Lottery scholarship expressing that he concurs with students having “skin in the game”.

In reporting on the reduction of span of control under the 21st Century University staffing study recommendations, he reported that our IT function is fragmented. We also “touch paper too much”. He has been counseled that we shouldn't push statewide contracts too hard as they might not be the most cost efficient.

He spoke to designing the Center for Diversity and Inclusion which would be housed in the Provost's Office.

NEWMEXICO STATE UNIVERSITY PROVOST'S ACADEMIC AFFAIRS REPORT- Provost Daniel J. Howard (10 minutes)

Under review.

3:40 pm

12. INFORMATIONAL PRESENTATIONS-Chairman Mike Cheney

REPORT FROM THE OFFICE OF ADVANCEMENT AND NMSU
FOUNDATION-Interim Vice President for Advancement and President of
the NMSU Foundation, Andrea Tawney (25 minutes)

4:05 pm

13. FUTURE MEETING DATES Chairman Mike Cheney

Wednesday, March 16, 2016	3:00 pm – 4:00 pm	(Annual meeting)
Monday, April 04, 2016	3:00 pm - 5:30 pm	Ed Services
Friday, May 13, 2016	9:00 am - 11:30 am	Ed Services
Tuesday, June 28, 2016	1:30 pm-4:00 pm	Ed Services
Wednesday, October 19, 2016	3:00 pm - 5:30 pm	Ed Services
Friday, December 09, 2016	9:00 am - 11:30 am	Ed Services

14. OTHER/COMMENTS-Chairman Mike Cheney

15. ADJOURNMENT-Chairman Mike Cheney

Meeting adjourned at 3:35 pm.