



**NEW MEXICO STATE UNIVERSITY BOARD OF REGENTS
SPECIAL MEETING NOTICE AND AGENDA
November 13, 2017 at 4:00pm**

Regents Room of the Educational Services Building
NMSU Las Cruces Campus, 1780 East University Avenue
Las Cruces, New Mexico

Regents of New Mexico State University

Chair Debra Hicks, Vice Chair Kari Mitchell, Secretary/Treasurer Jerean Hutchinson, Mike Cheney, Margie Vela

Non-Voting Advisory Members - Faculty Senate Chair Christopher Brown, Ph.D.,
Employee Council Chair Adam Cavotta, ASNMSU President Kevin Prieto

University Officials - Chancellor Garrey Carruthers, Ph.D., Executive Vice President and Provost Daniel Howard,
Ph.D., Senior Vice President Andrew Burke, Ed.D., General Counsel Liz Ellis, J.D.

MEETING MINUTES

The Board of Regents meeting will be available by webcast through the link at <http://panopto.nmsu.edu/bor/>

A. Call to Order, Chair Debra Hicks

1. Introductions

Introduction of the Media, Interim Associate Vice President Justin Bannister

No members of the media were present.

2. Confirmation of Quorum, Chair Debra Hicks

In attendance were Regents Hicks, Mitchell, Hutchinson and Vela. A quorum was confirmed.

3. Approval of the Agenda, Chair Debra Hicks

Regent Mitchell moved approval of the agenda, motion seconded. Motion approved unanimously (Hicks, Mitchell, Hutchinson, Vela).

4. Public Comment, Interim Associate Vice President Justin Bannister

No members of the media were present.

B. Approval of the Minutes, Chair Debra Hicks

1. Special Work Session Meeting of November 8, 2017

Regent Mitchell moved approval of the minutes be tabled due to the short time elapsed since the meeting. Motion seconded, motion passed unanimously (Hicks, Mitchell, Hutchinson, Vela).

2. Special Meeting of November 8, 2017

Regent Hutchinson moved approval of the minutes be tabled due to the short time elapsed since the meeting. Motion seconded, motion passed unanimously (Hicks, Mitchell, Hutchinson, Vela).

3. Confirmation of Prior Closed Executive Session of November 13, 2017 @ 1:30pm

Regents confirmed compliance with the Open Meetings Act by roll call.

Regent Hicks-yes, Regent Mitchell-yes, Regent Hutchinson-yes, Regent Vela-yes.

C. Consent Items, Chair Debra Hicks - None

D. **Action Items, Chair Debra Hicks**

1. **Search Firm Contract for Chancellor Position, Chair Debra Hicks**

Regent Hutchinson moved approval of the search services contract. Motion seconded, motion passed unanimously (Hicks, Mitchell, Hutchinson, Vela).

2. **Chancellor Position Search Criteria, Feedback and Position Description**

Search Planning Subcommittee Co-Chair Kari Mitchell

Members of the Board met with 40 stakeholders informally, then facilitated six statewide listening sessions and met with community college advisory board members to solicit input. The listening sessions were well received with over 400 people attending. Over 40 individuals provided written feedback through the website. Throughout the process, the description of the criteria, characteristics and common themes grew with stakeholder input. In addition, recommendations for advancement of the institution were offered. The position profile was formed from this vast stakeholder input, will direct the search criteria and will drive the solicitation, job description and contract.

Regent Mitchell moved approval of the chancellor position profile as the substantial framework, to be enhanced minimally by the search firm with non-material changes for the purpose of solicitation, with the removal of the word customer from the profile, and requiring eight years of relevant experience. The motion was seconded, and the motion passed (Hicks=yes, Mitchell=yes, Hutchinson=yes, Vela=no).

3. **Chancellor Position Search Committee Composition and Appointments**

Search Planning Subcommittee Co-Chair Kari Mitchell

The Board considered the complexity of the stakeholders of NMSU in fashioning the composition and members of the search committee. Approximately 53% of the members are from the academic community, 63% traditionally underrepresented, 47% external, and 53% internal. Of the internal members, more than half have been tenured and of the external members, almost 80% are alums. All are highly accomplished and esteemed in their fields and demonstrate passion for NMSU. Regent Mitchell moved approval of the search committee composition and appointments. Motion seconded, motion passed unanimously (Hicks, Mitchell, Hutchinson, Vela).

E. **Informational Items, Chair Debra Hicks**

1. **Chancellor Position Informational Packet, Search Planning Subcommittee Co-Chair Kari Mitchell**

The search subcommittee and search firm will prepare informational materials for the search.

2. **Higher Learning Commission Visit, Chair Debra Hicks**

The Board met with the HLC team during lunch and responded to questions posed by the team.

3. **Other Informational Items, Chair Debra Hicks**

F. **Announcements, Chair Debra Hicks**

1. **"Gun's Up" – Good News for NMSU!**

The HLC team gave high marks to the accreditation argument.

2. **Upcoming Board of Regents Meetings**

Friday, December 8, 2017 @ 9:00am

G. **Adjournment.** Regent Mitchell moved adjournment. Chair Hicks adjourned the meeting at 5:03pm.

Meeting Minutes Approved on December 8, 2017 by the New Mexico State University Board of Regents.



Debra P. Hicks
Board of Regents Chair



Jerean C. Hutchinson
Board of Regents Secretary/Treasurer