

**NEW MEXICO STATE UNIVERSITY  
BOARD OF REGENTS MEETING**

**Tuesday, July 21, 2015**

Regents Room, Educational Services

NMSU Main Campus

Las Cruces, New Mexico

2:00 pm

**MINUTES**

**Regents of New Mexico State University**

Mike Cheney, Chair	Las Cruces, New Mexico
Debra Hicks, Vice Chair	Hobbs, New Mexico
Amanda López Askin, Sect. /Treas.	Las Cruces, New Mexico
Jerean Hutchinson, Member	Las Cruces, New Mexico
Kari Mitchell, Member	Las Cruces, New Mexico

Ex officio Members of the Board of Regents:

The Honorable Susana Martinez, Governor

Stuart Munson-Mcgee, Ph. D., Faculty Senate

Mr. Dustin Chavez, President ASNMSU

Officers of the University:

Garrey Carruthers, Ph. D., Chancellor & President, NMSU

Dan Howard, Ph. D, Executive Vice President & Provost, NMSU

**AGENDA**

**2:00 PM**

1. **CALL TO ORDER**- Chairman Mike Cheney (2 minutes)  
Chairman Mike Cheney called the meeting to order at 2:03pm.
2. **INTRODUCTIONS**
  - a. Introduction of Press, Elected Officials, and Others by NMSU Associate VP Maureen Howard (2 minutes)
  - b. Introduction of new NMSU Deans, Dean Donna Wagner and Dean Donald Pope-Davis, NMSU Provost Dan Howard (4 minutes) **Dean Pope-Davis was introduces later in the day.**
  - c. Introduction of the President of Aggie Development Incorporated, Scott Eschenbrenner, NMSU President Garrey Carruthers (2 minutes) **In addition to Scott, The Chancellor also introduced the new interim President at NMSU Alamogordo, Ken Van Winkle.**
2. **APPROVAL OF AGENDA**-Chairman Mike Cheney (3 minutes)  
The agenda was amended to move item 10b. 15 and 10b.17 to the Action Items section

of the agenda. They became items 11.b and 11.c. motion was made by regent Debra Hicks and seconded by Regent Kari Mitchell, motion passed.

3. **PUBLIC COMMENT-** NMSU Associate VP Maureen Howard/Special Assistant to the  
(20 minutes)

No persons signed in for public comments.

5. **APPROVAL OF THE MINUTES-**Chairman Mike Cheney (2 minutes)

Minutes of May 8th, 2015

The minutes from the May8th meeting will be presented at the next BOR meeting. The set filed in the Regents binders were deemed to be incomplete with the final two pages missing,

**2:35 PM**

6. **ADOPTION AND PRESENTATIONS OF RESOLUTIONS-** Chairman Mike Cheney (5 minutes)

a. NMSU Dean Michael Morehead

A resolution citing the decades' long work of Dean Mike Morehead was read into the record. Dean Morehead retired from NMSU in July 2015.

7. **REGENTS' ABOVE AND BEYOND AWARD-**NMSU President Garrey Carruthers (5 minutes)

Ms. Cosette Atherton, the director of Conference Services at NMSU was awarded the Above and Beyond Award. One of the major reasons Cosettte was honored was her recent heralded work on the national ACE Conference on the NMSU Campus.

8. **FUTURE BOARD MEETINGS-** Chairman Mike Cheney (2 minutes)

Saturday, October 3, 2015, Albuquerque, New Mexico (Joint with UNM BOR)

Wednesday, October 21, 2015, Las Cruces, New Mexico

Wednesday, December 9, 2015, Las Cruces, New Mexico

Informational Dates

2015 Fall Semester Instruction Begins, August 19

2015 Domenici Conference, September 16-17

2015 NMSU Homecoming, October 24

2015 Fall Commencement, December 12

The upcoming meetings and events of importance to NMSU and the community were noted by Chairman Cheney.

9. **CONFIRMATION OF PRIOR EXECUTIVE SESSIONS-** Chairman Mike Cheney (3 minutes)

Board of Regents' Chief of Staff Janet Green read the roll call for confirmation that only items allowed by law under the Open meetings Act were discussed at the executive sessions of the Board. The members present, all Regents votes in the affirmative.

**2:50 PM**

**10. CONSENT CALENDAR- Chairman Mike Cheney (30 minutes)**

a. Policy and Administrative

1. NMSU Policy 7.20.45 Family Medical Leave Act (FMLA leave)  
Approval of Provisional Amendments to Policy 7.20.45 (FMLA Leave), to reformat and clarify for legal compliance purposes, as well as to remove procedural material which has been moved to the HRS Benefits website. (NMSU General Counsel, Liz Ellis)
2. NMSU Policy 7.20.75 Sick Leave  
Approval of Provisional Amendments to Policy 7.20.75 (Sick Leave), to clarify and for legal compliance purposes. (NMSU General Counsel, Liz Ellis)
3. NMSU Policy 7.20 Sick Leave Bank  
Approval of Provisional Amendment to Policy 7.20.80 (Sick Leave Bank), to clarify and for legal compliance purposes. (NMSU General Counsel, Liz Ellis)
4. NMSU Policy 8.50 Probationary Periods  
Approval of Provisional Amendment to Policy 8.50 (Performance Evaluation/Probationary Period), Extending the Probationary Period(s) for all Staff Probationary Employees through June 30, 2016. (NMSU General Counsel, Liz Ellis)
5. NMSU Policy 3.30 Disability Accommodation  
Approval of Provisional Amendment to Policy 3.30 (Disability Accommodation), to clarify and for legal compliance purposes. (NMSU General Counsel, Liz Ellis)
6. NMSU Policy 3.50 Firearms  
Approval of Revised Policy 3.50 (Firearms), to Update, Clarify and Enhance the Policy Relating to Firearms on University Property. (NMSU Chief of Police, Stephen Lopez)
7. NMSU Policy 3.63 Freedom of Expression  
Approval of Substantive Revision to Policy 3.63, Freedom of Expression, also superseding Policy 3.86, Political Activity. This proposed new draft policy is the result of the work of a task force comprised of employees and community appointees. (Associate General Counsel, Lisa Warren and NMSU Chief of Police Stephen Lopez)
8. NMSU Policy 3.101 Student Code of Conduct  
Approval of new Policy 3.101, Student Social Code of Conduct, to formalize the existing delegations of authority to the Dean of Students, the Vice President of Student Affairs and Enrollment Management, and to the Executive Vice President and Provost in their roles relating to administration of the student social code of conduct, including student disciplinary processes. Approval to make minor consistency revisions within Policy 1.10 and within the Student Handbook is also sought. (NMSU Vice President of Student Affairs and Enrollment Management, Bernadette Montoya and NMSU Dean of Students Michael Jasek).

9. NMSU Policy 2.90.40, Inspection of Public Records (Revised), to reformat and remove procedural material to a separate Procedural Guidelines. (NMSU General Counsel, Liz Ellis)

b. Administrative and Policy

1. Approval of Disposition/Deletion of Property.  
University property being recommended for disposition/deletion. (Senior Vice President for Administration and Finance, Angela Throneberry)
2. Approval of New Policy 2.96, Establishing a Walk-Only Zone within the International Mall and other Rules for the Safety of Pedestrians on Campus. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).

The policy designates the most commonly traveled portion of the International Mall as a “walk-only zone” between 8:00 am and 4:00 pm. No one may ride, drive, or park wheeled vehicles in the walk-only zone. The policy grants exceptions for police, fire, and other requests on an as needed/granted basis.

This proposed new policy reiterates that pedestrians and those persons utilizing motorized wheelchairs and personal assistive mobility devices have priority use and right-of-way of any and all sidewalks, walkways, and malls on all properties under the control of the Board of Regents of NMSU.

**A motion was made to move item 10 b. 2 to 11d. on the Action items section of the agenda. Motion passed.**

3. NMSU-Grants: Renovation and Infrastructure Improvement.  
This project upgrades and replaces portions of the HVAC system within Martinez Hall and includes integration of all HVAC equipment into the Campus Energy Management system. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
4. NMSU-Dona Ana Branch: Main Building Roof.  
This project is to reroof the DACC Main Building, including the removal of existing roofing materials and the installation of new roofing materials. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
5. NMSU-Las Cruces: Jett Hall and Jet Annex Additions and Improvements.  
This is a project increase brought about by the additional funding obtained in the recent special session. This additional scope of work includes the following: Chemical & Material Engineering Research Lab (1/2 of Lab Furnishings & Equipment); Chemical & Material Engineering Miniature Chemical Pilot Plan; exterior roof at Jett Annex; roof top exhaust screens; enlarge existing tunnel hatch in Jett Annex; and the exterior roof at North

wing of Jett Hall. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).

6. NMSU-Alamogordo: Restrooms Renovation.  
This renovation provides improvements and ADA accessibility for restrooms at various buildings including, but not limited to, the Student Union Building (292J), George Fetting Student Service Building (292H), and Henry Campbell Art Center (292S). (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
7. NMSU-Alcalde: Sustainable Agricultural Research Center Renovation.  
This project consists of the partial removal and repair of the Alcalde Main Building exterior walls and includes the removal of stucco that has delaminated from the substrate, as well as, the repair of the surrounding stucco that remains. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
8. NMSU-Las Cruces: Football Locker Room Renovation.  
This project renovates the Field House football locker rooms 107 and 108, and includes demolition of the existing dropped ceiling to increase the floor-to-ceiling height and expose the building's structure and systems; repainting existing lockers and interior finishes such as walls, structure, and utilities; installation of new flooring, light fixtures, and emergency and exit lighting; replacement of all necessary fire alarm components to satisfy current life safety code requirements; and HVAC upgrades. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
9. NMSU-Las Cruces: Engineering Complex I-Stucco Repair and Partial Replacement. This project consists of partial removal and repair of Engineering Complex I exterior walls to include the removal of stucco and painting of substrate areas exposed after stucco is removed. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
10. NMSU-Las Cruces: NMSU Landfill Closure Project.  
This project completes the closure project of the former NMSU municipal solid waste landfill in accordance with applicable regulations and New Mexico Environmental Department Solid Waste Bureau approved closure plan. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).

11. NMSU-Agricultural Center at Clovis: Buildings 340 A-J, Hail Damage Repairs. This project repairs hail damaged building components as a result of a 2014 storm event and includes full or partial replacement of exterior roofs, skylights, windows, and exterior finishes; interior repairs including wall finishes, ceilings, and floor covering; replacement of building mechanical equipment and electrical devices; and limited upgrades consisting of repair or replacement to the extent defined by corners, edges, unit of measurement, accessory components, or hidden conditions. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
  
12. NMSU-Carlsbad: Main Building New Fire Sprinkler System. This project adds a fire protection sprinkler system and interior area fire separation walls to the NMSU Carlsbad Campus Main Building. Installation of these components will bring the facility up to current life safety code requirements. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
  
13. NMSU-Doña Ana Community College: DACC East Mesa Improvements. This project creates a new campus entrance between Sonoma Ranch Blvd and Loop Road, and includes a new entrance at Sonoma Ranch Blvd. This will facilitate the ability for new students and visitors to locate the campus, and more importantly, will provide an efficient means of expediting student evacuation during an emergency situation. This project includes the relocation of a north/south high voltage power transmission line that crosses the site to further enhance future development. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
  
14. NMSU-Las Cruces: Horse Farm Office and Horse Farm Paddock Raze. This project is part of the Space Reduction Plan and razes the 1935 Horse Farm Office and Paddock structures to include the removal and disposal of asbestos containing ceiling material, and the removal and disposal of the utilities and septic tank. The property will be levelled to match surrounding elevations. (Glen Haubold, NMSU Associate Vice President for Facilities and Services).
  
15. Faculty Senate Proposition No. 21-14/15: Proposition to Change the Undergraduate Catalog and Other Documents to Reduce the Minimum Number of required Credits for a bachelor's Degree from 128 to 120. (Policy: Provost Dan Howard and faculty senate Chairman Stuart Munson-Mcgee)

This item was moved to Action item agenda 11.b.

16. NMSU-Las Cruces: Approval of Resolution for Design, Reconstruction and Drainage Improvements on Sam Steel Drive.

This item requests approval of a resolution for New Mexico State University and the New Mexico Department of Transportation to enter into Cooperative Agreement Project Number SP-1-16(931). Senior Vice President Angela Throneberry, Administration and Finance (5 minutes)

17. Approval of the Updated Strategic Plan, Vision 2020, (Chancellor Garrey Carruthers)

This item was moved to the Action Items Agenda as 11.c.

18. Annual Notice Open Meetings Act Resolution (NMSU General Counsel, Liz Ellis)
19. Operating Agreement for NMSU Carlsbad. (NMSU Carlsbad President John Gratton)
20. Approval of the Non-I & G Legislative Requests (Ricardo Rel, Assistant Vice President for Government Relations)
21. NMSU Grants, Teacher, Health Care education and child development Center Capital Outlay, (Glen Haubold, NMSU Associate Vice President for Facilities and Services).

A motion was made by Regent Kari Mitchell and seconded by Regent Jerean Hutchinson to pass the items on the consent calendar. Motion passed.

### 3:20 PM

#### 11. ACTION ITEMS- Chairman Mike Cheney (5 minutes)

##### a. NMSU Policy 3.65 Security Clearance

Facility Security Officer for PSL/NMSU Chris Scott

Resolution for Exclusion of Certain Directors or Officers

Chris Scott from PSL spoke to the Board about the need for this resolution to be in place that BOR members would not be required to obtain high level security clearances due to the nature of work at the laboratory. Resolution passed.

On action item 11b. (formerly 10.b. 15) Provost Dan Howard spoke to the issues as did Faculty senate Chairman Stuart Munson Mcgee regarding reducing the number of student credit hours required for a degree from 128 to 120. Regent Debra Hicks asked the provost about course sequencing. Regent Kari Mitchell asked about the criteria used in determining what gets one to the 120. Provost Howard responded with noting the depth of general education requirements as part of the criteria. Faculty Senate Chair Stuart Munson Mcgee stated that they looked at selected degrees from peer institutions and gave an example of a teacher education degree from Oregon State. In their case, a teacher must have a bachelor's degree in what they teach, prior to receiving the teacher education degree which pushes the number of credits required above 120. Provost Howard stated that there would be a "minority of NMSU's degree programs that do not move to 120 due to the "purposeful core", the General Education Core.

Regent Kari Mitchell suggested that industry have some input into the general education discussion. Faculty Senate Chair Stuart Munson Mcgee said that the faculty senate was having a "rich discussion" about general education requirements in Fall 2015.

[Amended minutes October 21, 2015: Regent Hutchinson moved and Regent Mitchell seconded that the action item of a report from Provost Dan Howard be included in the July 21<sup>st</sup> minutes. A report on the university's progress in moving degree plan credits from 128 credit hours to 120 credit hours will be presented at the December 11<sup>th</sup> meeting. Minutes approved as amended].

Regent Kari Mitchell moved and Regent Jerean Hutchinson seconded the approval of item 11.b. Motion passed.

On item 11.c. Regents requested that a new Key Performance Indicator (KPI) on student placement at graduation be added. Regent Kari Mitchell describes vague "growth" goals and wants them to be more metric driven and quantifiable. Regent Debra Hicks suggested "bundling" 15 to 12 credits and asked that it be evaluated. Provost Howard pointed out that "linearized tuition" had reduced expenses and there is a benefit to students who take 15 hours. Senior Vice president for Administration and finance Angela Throneberry explained the linearized tuition model.

Regent Jerean Hutchinson congratulated NMSU on Vision 2020 and the hard work that went into it. She wants NMSU to focus on alumni giving.

Regent Kari Mitchell made the motion which was seconded by Regent Amanda López Askin to add the KPI on placement. Motion passed.

Action Item 11.d. Chancellor Carruthers recommends that the "Walk-Only" Zone go back to the student body for review. ASNMSU President Dustin Chavez stated that students were rally not consulted and the support for the "walk-only" zone is not there. Chairman Cheney suggested it be remanded back to the student body. Regent Debra Hicks made the motion, it was seconded by Regent Kari Mitchell. Motion passed.

Regent Cheney and Regent Mitchell asked Dustin Chavez why this was before the Regents if it did not have ASNMSU's support. Regent Mitchell pointed out that she wants it to be a "student centric" university. She congratulated Dustin on "vetting" the policy.

**3:25 PM**

**12. NEW MEXICO STATE UNIVERSITY CHANCELLOR & PRESIDENT'S REPORT, Chancellor Garrey Carruthers (15 minutes)**

Chancellor Carruthers spoke about the recently presented Vision 2020 Strategic Plan. He also presented an update on marketing initiatives at NMSU. Chancellor Carruthers gave 3 minutes to each Community College President to update the Board on what is happening at their campuses.



Interim president ken Van Winkle, NMSU-Alamogordo stated that he was in transition but that the campus had recently hosted the Legislative Finance Committee (LFC). The campus is having an upcoming retreat with the consulting firm Noel-Levitz, He is hopeful that it will become more student centric.

NMSU Grants President Felicia Casados is watching enrollment and is working on a National Science foundation (NSF) Grant “Kick-Start with Arizona. She said the BOR had just passed a new building which would help their decaying campus.

NMSU Dona Ana President Renay Scott discussed accreditation having had 3 site visits for licensure pass rates. They received reaccreditation of Medical Sonography. They believe reaccreditation for the nursing program is being recommended. She noted enrollment and retention are important. Their Kellogg Grant helps then focus on supporting students. They are launching a student success and career success center.

NMSU Carlsbad President John Gratton pointed out that oil and gas revenues are down, Welding programs are needed at his campus. They are starting a surgical teacher program, Students will be exposed to surgeries in the region during their coursework, The Waste Improvement Pilot Project (WIPP) is asking for a management training program for mid-level managers.

### **3:40 PM**

#### **13. INFORMATIONAL PRESENTATIONS- Chairman Mike Cheney**

- a. NMSU Executive Vice President & Provost, Dan Howard, Ph.D. (20 minutes)

Provost Howard reported that NMSU is 8% ahead in new applications. We have a large class graduating. He have a PowerPoint Presentation on the new Student navigators which is designed to assist students in their first year of college. This is the most critical time for students who may not make their grades and drop-out. These navigators will align with the traditional advising in an academic department. The university will continue its Quick Connect program that attempts to help students who may be failing or not attending a class early in the semester so they may have an opportunity to “recover”.

- b. NMSU General Counsel Liz Ellis-Announcement of the Members of the Labor Relations Board (5 minutes)

### **4:05 PM**

#### **14. RECURRING REPORTS – Chairman Mike Cheney**

- a. Audit Committee Update-Dr. Jim Bullock, Chair (5 minutes)

Regent Hicks reported that the Audit Committee had met with KPMG is

selected audit firm for their entrance interview.

b. Budget Committee Update-Chairman Adolpho Telles (5 minutes)

Budget Committee reported that they are refining an annual schedule to study the right things at the right time of year. The Research and Public Service Projects (RPSP) were presented to the committee by Associate Vice President for Government Relations Ricardo Rel. The committee wants to see a cost-benefit analysis on those projects. Report given by Regent Mitchell.

c. Report from the Chair, Faculty Senate, Dr. Stuart Munson-Mcgee (5 minutes)

Faculty Senate Chair Stuart Munson McGee reiterated that the faculty senate will be looking at general education requirements in the Fall. He said that they are working to remove procedures from the policy manual. One example is the policy on the operations of the Faculty Grievance Review Board (FGRB) will be re-written.

d. Report from the President, Associated Students of NMSU, Mr. Dustin Chavez (5 minutes)

Dustin Chavez said they are working on Homecoming, he said that he wants to be in the discussions that need to continue about how financial aid is distributed to students. He recommended establishing a committee stating that students recognize the problem and they want to be part of the solution. He likes the dialogue about being a student centric university.

e. Report from the Chair, NMSU Employee Council, Mr. Greg Block (5 minutes)

Greg Block announced the upcoming employee forums. He said there would be an employee picnic again this Fall. They are discussing an employee tailgate for football season noting that Athletics is pushing for a high turnout at the first home football game.

**4:30 PM**

14. **ADJOURNMENT**-Chairman Mike Cheney

**Meeting was adjourned by Chairman Mike Cheney.**

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Convening of the Aggie Development, Inc. (ADI) Annual Meeting to follow immediately with Regent Mike Cheney, Presiding Officer.

Call to Order

Election of Board Members the Annual Meeting of the Aggie Development Incorporated, ADI was called to order. SVP Angela Throneberry, Dean Jim

Hoffman and Regent Debra Hicks were elected to the ADI Board of Directors.

#### Adjournment

Chairman Cheney adjourned the ADI Annual Meeting.